

Please post a photo of you and this duck to the Facebook "Cruising Ducks" group





Generated for FREE at ezDuckTags.com
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# Re-Hide Tag Printing Guide

Version 1.0 (9/06/2022)

#### Purpose

The purpose of this guide is to share the steps that I follow to print and prepare re-hide tags:

- 1. Generate customized re-hide tags
- 2. Review the customized re-hide tag .pdf file
- 3. Print the .pdf file
- 4. Cut-out the tags
- 5. Punch an attachment hole in each tag
- 6. Attach a tag to your ducks

#### Step 1 - Generate

Generate your FREE customized re-hide tags at <a href="https://ezDuckTags.com">https://ezDuckTags.com</a>. Fillable re-hide tags are also available from the Files page of the Facebook "ezDuckTags group" at <a href="https://www.facebook.com/groups/ezducktags">https://www.facebook.com/groups/ezducktags</a>.

### Step 2 - Review

Before you print your re-hide tag, view it in a .pdf file reader (e.g., Adobe Acrobat Reader) and carefully review the contents. The reason for performing a careful review is to catch any typographical and formatting errors before you proceed. You don't want to waste your time and ink printing re-hide tags that are going to end up in the garbage bin.

## Step 3 - Print

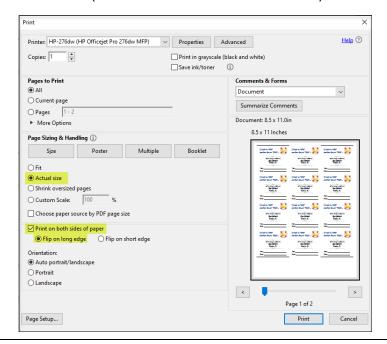
I recommend that you print your tr-hide tags on card-stock. Card-stock is paper that is thicker and more durable than normal writing and printing paper. I use 110 lb. cardstock that I purchased on Amazon.

You can print your re-hide tags at home on your duplex printer. A duplex printer allows you to print on both sides of the paper. If you don't have a duplex printer, you can copy your .pdf file onto a flash drive and take it to an office supply store like Staples or Office Depot where they will print it for a fee (approximately \$3 for a page of 8 tags on cardstock).

I view and print my re-hide tag .pdf files from Adobe Acrobat Reader. Once the re-hide tag file is loaded, I press the Print file button on the top-left of the screen to display the Print options:



I select "Actual size" (rather than Fit or Custom Scale mode) and "Print on both sides of paper – Flip on long edge":



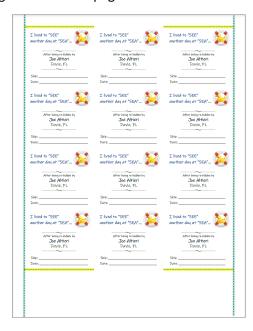
## Step 4 - Cut-out

I recommend that you cut-out your re-hide tag in the following order:

- 1. Left side using the two thin lines on the top and bottom as your guide
- 2. Right side using the two thin lines on the top and bottom as your guide
- 3. Top
- 4. Bottom
- 5. Columns
- 6. Individual re-hide tags

I use a FISKARS Paper trimmer from Amazon rather than scissors to cut-out my re-hide tags.

The guide lines (highlighted in yellow at the top and bottom of the left and right side of the image below) allow you to determine a straight line (green dotted line in the image below but not actually on the printed page) used to trim the left and right sides of the page.



Trim off the left then right side of the page.





Next trim off the top and bottom of the page.



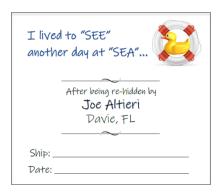


Next cut the trimmed page in thirds.





Finally, cut-out each of the individual re-hide tags.





# Step 5 - Punch

Punch an attachment hole in the center-left of the tag. Don't punch to close to the edge or your tag may tear when it is being attached to a cruise duck.



# Step 6 – Attach

I use colored rubber bands that I purchase on Amazon to attach the tags but you can use hair ties from the dollar store, yarn, ribbon, etc.

Don't forget to bring tags and rubber bands/ties along on your cruise so that you can attach your re-hide tags to ducks that you've found when you are re-hiding them.